

VACANCY – REGIONAL EMPLOYER ENGAGEMENT DIRECTOR

Full Time, Permanent

A very exciting opportunity has arisen for two Regional Employer Engagement Directors to join a new team, working for the North of England Reserve Forces' and Cadets' Association, based in their Durham office and working across the North East of England.

These positions will require the successful candidates to work with the Chief Executive, Head of Engagement and other members of the Engagement Team in the delivery of the Association's and Defence's engagement and business development goals.

The small Employer Engagement team will be focused on a wide and interesting portfolio including the establishment and development of enduring and positive relationships with a variety of employers (in both the private and public services) and the Ministry of Defence. In support of this the team will deliver an exciting and affective Communications and Events programme. Candidates will have experience in stakeholder relationship management and demonstrable past evidence of performance driven outcomes. The successful applicants will have experience in planning and organising prestigious events and activities for a wide range of stakeholders and competence in the use of client database management systems. Ideally you will have knowledge of both the Reserve Services and Cadet Forces and excellent verbal and written communication skills.

You must be flexible, self-motivated, highly organised, approachable and driven. You will be able to build and sustain strong, lasting and mutually beneficial relationships with key internal and external stakeholders from both the military and civilian arenas. For this reason, it is desirable that the successful candidates have both civilian and military experience, but this is not essential. These roles requires regular travel throughout the North East and occasionally to other parts of the UK.

This position attracts a salary of £36530 working 37 hours per week with an annual leave entitlement of 25 days plus Bank Holidays.

An application form and a full job description can be downloaded from our website www.rfca-ne.org/about-us/vacancies.

The successful candidate will be required to have an Enhanced Disclosure check from the Disclosure and Barring Service (DBS) prior to appointment.

The offer of employment will be conditional to the following:

- Confirmation of the right to work in the UK
- Satisfactory references
- Successful completion of the Baseline Personal Security Standards check and an Enhanced Disclosure check from the Disclosure and Barring Service (DBS)

A job description and person specification are attached to this vacancy notice.

If you wish to apply for this post, please send a covering letter of no more than two sides of A4 along with your CV. Please focus on the reasons for your application with reference to the headings in the Person Specification. Indicate, providing evidence, how your knowledge, skills, experience and personal attributes either at work, or elsewhere, qualify you to undertake the duties and responsibilities set out in the main activities/ key tasks of the Job Description to:

Head of Business Services
NE RFCA
53 Old Elvet
Durham
DH1 3JJ

Telephone: 07946 645386
Email: ne-finance@rfca.mod.uk

Closing date for applications is 21 Mar 25. Interviews for selected candidates will be held in early Apr 25 with a view for the successful candidates to start as soon as possible after that date.